



New York State Department of Environmental Conservation  
625 Broadway  
Albany NY 12233-3505

**Notice of Intent for Coverage Under an SPDES General Permit for  
Storm Water Discharges From SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS**

Submission of this Notice of Intent (NOI) constitutes notice that the entity identified in Section A of this form intends to be authorized by DEC's Small MS4 SPDES General Permit issued for storm water discharges from the small municipal separate storm sewer system (MS4) in New York State. Submission of the NOI also constitutes notice that the party identified in Section A of this form has read, understands, and meets the eligibility conditions of Part I.B. of the Small MS4 General Permit; agrees to comply with all applicable terms and conditions of the Small MS4 General Permit; understands that continued authorization under the Small MS4 General Permit is contingent on maintaining eligibility for coverage, and that implementation of the permittee's storm water management program is required to begin within five(5) calendar days after a completed NOI is received by DEC. In order to be granted coverage, all information required on this form must be completed. Please read and make sure you comply with all permit requirements, including the requirement to prepare and implement a storm water management program.

**Section A. Small MS4 Owner/Operator Information**

- 1. Name: ONEIDA COUNTY D.P.W. - HIGHWAY DIV. 2. Phone: (315) 793-6200
- 3. a. Mailing Address: a. Street or P.O. Box: 6000 AIRPORT ROAD
- b. City: ORISKANY c. State: NY d. Zip Code: 13424

**Section B. Small MS4 Location Information**

- 1. MS4 Name: ONEIDA COUNTY D.P.W. - HIGHWAY DIVISION
- 2. a. City/Town/Village: N/A
- b. County(ies): ONEIDA
- 3. a. Permit Applicant:  Federal  State  County  City  Town  Village  
 School District  Fire District  Other public entity
- 4. Does the MS4 discharge to receiving waters or a watershed which is/are Impaired (appears on DEC's 303(d) list or for which a Total Maximum Daily Load (TMDL) has been determined)?  Yes  No

**Section C. Initial Identification of Management Practices (attach additional sheets as necessary)**

**Plan and conduct an ongoing public education and outreach program (required)**

- Classroom education/school programs
- Outreach to commercial entities
- Webpage
- Printed material
- Media campaign
- Library of educational materials
- Events and Programs
- Displays
- Posters and signs of varying sizes (magnet to billboards)
- Speakers to community groups
- Economic incentives
- Promotional giveaways
- Other .....

- Proper lawn and garden care (fertilizer and pesticide use, sweeping, etc.)
- Low impact development
- Pet waste management
- Pollution prevention for businesses
- Proper disposal of household hazardous wastes
- Trash management
- Water conservation practices
- Others: .....

**Public notice and access to documents and information (required)**

- Public presentation and comments received SWMP and on annual reports (required)**
- Public involvement/participation program (required)**
- Contact person identified (required)**
- Advisory/partner committees
- Watershed organizations
- Attitude surveys
- Community hot lines
- Stakeholder meetings
- Mailing list development and use
- Other .....

- Adopt-a-stream
- Reforestation program
- Storm drain stenciling
- Stream, beach, roadway cleanup
- Volunteer monitoring
- Wetland plantings
- Others .....

**Outfall mapping (required)**

- Illicit discharges prohibited (required)**
- Public, employees, businesses informed of hazards from illicit discharges (required)**
- Illicit discharges identified (required)**
- System mapping
- Dye testing
- Shoreline surveys
- System inspections
- Other .....

- Failing septic systems
- Illegal dumping
- Industrial/business connections
- Recreational sewage
- Sanitary sewer overflows
- Wastewater connections to the storm drain system
- Others .....

**Require erosion and sedimentation controls through an ordinance or other regulatory mechanism (required)**

- Provide opportunity for public comment on construction plans (required)**
- Require construction site plan review (required)**
- Require overall construction site waste management (required)**
- Site inspections and enforcement (required)**
- Education and training of construction site operators (required)**
- Other .....

- New York State Standards and Specifications for Erosion and Sediment Control
- New York State Stormwater Management Design Manual

**Section C. Initial Identification of Management Practices (continued)**

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|---|--|
| <input checked="" type="checkbox"/> Assess existing conditions throughout the MS4 and identify appropriate management practices to reduce pollutant discharge to the maximum extent practicable. (required)<br><input checked="" type="checkbox"/> Regulate post-construction runoff from development through an ordinance or other regulatory mechanism (required)<br><input checked="" type="checkbox"/> Develop management practice inspection and maintenance program. (required)<br><input type="checkbox"/> Other ..... | <input checked="" type="checkbox"/> New York State Stormwater Management Design Manual |
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|--|--|
| <input checked="" type="checkbox"/> Prevent discharge of pollutants from municipal operations (required)<br><input checked="" type="checkbox"/> Follow DEC NPS Management Practices Catalog, or equivalent (required)<br><input checked="" type="checkbox"/> Conduct employee pollution prevention training (required) | <input checked="" type="checkbox"/> Street cleaning<br><input checked="" type="checkbox"/> Catch basin and storm drain system cleaning<br><input type="checkbox"/> Alternative discharge options for chlorinated water<br><input checked="" type="checkbox"/> Vehicle maintenance and washing<br><input checked="" type="checkbox"/> Hazardous and waste materials management<br><input type="checkbox"/> Landscaping and lawn care<br><input type="checkbox"/> Integrated Pest Management (IPM)<br><input type="checkbox"/> Marina Management<br><input checked="" type="checkbox"/> Road salt storage<br><input checked="" type="checkbox"/> Roadway and bridge maintenance<br><input checked="" type="checkbox"/> Municipally-owned septic system management<br><input checked="" type="checkbox"/> Spill response and prevention<br><input type="checkbox"/> Others: ..... |
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**Section D. Initial Identification of Measurable Goals (attach additional sheets as necessary)**

Person(s) responsible for implementing or coordinating the storm water management program:  
David E. Babowicz Phone (315) 793-6218

**1. Public Education and Outreach on Storm Water Impacts**

Measurable goals (with start and end dates):  
SEE ATTACHMENT

**4. Construction Site Storm Water Runoff Control**

Measurable goals (with start and end dates):  
SEE ATTACHMENT

**2. Public Involvement/Participation**  
 Measurable goals (with start and end dates):  
 SEE ATTACHMENT

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**5. Post-Construction Storm Water Management in New Development and Redevelopment**  
 Measurable goals (with start and end dates):  
 SEE ATTACHMENT

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**Section D. (continued)**

**3. Illicit Discharge Detection and Elimination**  
 Measurable goals (with start and end dates):

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**6. Pollution Prevention/Good Housekeeping for Municipal Operations**  
 Measurable goals (with start and end dates):

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**Section E. Cooperating MS4s**

Identify any MS4 partners that will be assisting you in carrying out your Stormwater Management Program: (Attach a description of what portions of which management practices that the other MS4s will be doing for you, and similarly what practices that you are assisting them with.)

| Name of Cooperating MS4 | Address | Contact Person | Telephone number | Email |
|-------------------------|---------|----------------|------------------|-------|
| .....                   | .....   | .....          | .....            | ..... |
| .....                   | .....   | .....          | .....            | ..... |
| .....                   | .....   | .....          | .....            | ..... |

### Section F. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name: MARK E. LARAMIE, P.E., DEPUTY COMMISSIONER OF ENGINEERING

Signature: \_\_\_\_\_ Date: 6 / 26 / 03

### 1. Measurable Goals (Public Education And Outreach on Stormwater Impacts)

| By:         | The following will be complete (may have been started in prior years):   |
|-------------|--|
| Jan 1, 2004 | Priority Waterbodies List and other information on water quality conditions collected and reviewed; pollutants of concern and sources identified; target audiences identified; public education and outreach plan drafted; printed materials (educational brochures) completed. Continue household hazardous waste program through the Oneida-Herkimer Solid Waste Authority; hydroseed county roads following routine maintenance activities. |
| Jan 1, 2005 | Volunteer speakers trained and 6 groups addressed; Newsletter articles developed and published by SWCD and HOCCPP.   |
| Jan 1, 2006 | Be prepared to train 8 teachers in Project WET school program; less litter entering highways; start an "adopt a road" program to local schools.  |
| Jan 1, 2007 | All households will be made aware of the hazardous waste collection program; noticeable improvement in clarity of waters.  |

### 2. Measurable Goals (Public Involvement/Participation)

| By:         | The following will be complete (may have been started in prior years):  |
|-------------|---|
| Jan 1, 2004 | Key interested parties identified; identify and publish stormwater contacts; work with County Planning to develop mailing list; one watershed organization formed (Sauquoit Creek); identify volunteers for monitoring; public involvement needs and messages identified; public involvement plan complete; form and participate in MS4 advisory committee; provide updates at Board meetings with a public comment period. |
| Jan 1, 2005 | Meeting on 1 <sup>st</sup> annual report held and responsiveness summary prepared; stream clean-up organized; speakers trained and begin to make presentations; adopt a stream flyers sent out in accordance with mailing list and posted at area institutions and public facilities.   |
| Jan 1, 2006 | Meeting on 2 <sup>nd</sup> annual report held and responsiveness summary prepared; 2 <sup>nd</sup> watershed organization formed (Oriskany Creek); monitoring results compiled into report; adopt a stream and monitoring volunteers trained and enacted.   |
| Jan 1, 2007 | Meeting on 3 <sup>rd</sup> annual report held and responsiveness summary prepared; implement adopt a stream activities.   |

3. **Measurable Goals** (Illicit Discharge Detection and Elimination)

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| By:         | The following will be complete (may have been started in prior years):   |
| Jan 1, 2004 | Highway system outfall points map completed.   |
| Jan 1, 2005 | Training for public employees completed; 10% of highway corridor assessed for sources of illicit discharges.   |
| Jan 1, 2006 | 65% of system corridor assessed for sources of illicit discharges; 40 % of identified illicit discharges detected; 20% of illicit discharges detected eliminated, 70% of households participating in hazardous waste collection program; |
| Jan 1, 2007 | 100% of system corridor assessed for sources of illicit discharges; 90 % of illicit discharges detected; 50% of known illicit discharges eliminated.   |

4. **Measurable Goals** (Construction Site Stormwater Runoff Control)

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|-------------|--|
| By:         | The following will be complete (may have been started in prior years):   |
| Jan 1, 2004 | Sign MOU's with MS4's in Oneida County where DPW will adhere to local ordinances and applicable Storm Water Management Plans. Procedures for information submitted by the public in place.                                   |
| Jan 1, 2005 | Procedures for site inspections implemented.   |
| Jan 1, 2006 | Maximum compliance with respect to MOU's with MS4's in County; training completed for all highway maintenance employees on proper erosion control measures; improved clarity and reduced sedimentation of local waterbodies. |
| Jan 1, 2007 | Increased numbers of sensitive aquatic organisms in local waterbodies.   |

5. **Measurable Goals** (Post-Construction Stormwater Management)

|             |   |
|-------------|---|
| By:         | The following will be complete (may have been started in prior years):  |
| Jan 1, 2004 | Develop a plan that includes provisions for post-construction inspections and addresses post construction runoff; preliminary inventory of water quality problems/pollutants of concern; identification of MS4 discharges contributing to water quality problems/pollutants of concern; strategies developed that include structural and/or non-structural management practices to address water quality problems/pollutants of concern from existing, new and redevelopment. |
| Jan 1, 2005 | Strategies implemented by highway maintenance employees; begin design for structural practices for existing development.  |
| Jan 1, 2006 | Benchmark existing conditions (i.e., photographs); implement non-structural management practices and begin construction of structural management practices for existing development.  |
| Jan 1, 2007 | Develop and implement maintenance plans for structural and nonstructural management practices for existing development; improved clarity and reduced sedimentation of local waterbodies.  |

6. **Measurable Goals** (Pollution Prevention/Good Housekeeping for Municipal Operations)

|             |   |
|-------------|---|
| By:         | The following will be complete (may have been started in prior years):  |
| Jan 1, 2004 | Pollution prevention plan (the new BMP's and procedures) completed; employee training materials gathered or developed for erosion control; procedures in place for periodic and routine catch basin/ditch cleaning and regular street cleaning/shoulder cutting including re-establishing grass vegetation. |
| Jan 1, 2005 | Training for appropriate employees completed; recycling program fully implemented.  |
| Jan 1, 2006 | Some pollution prevention BMP's incorporated into master plan; a 5% reduction in sand/salt use; maintenance schedule for BMP's established; install holding tanks where no sanitary sewer service is available to contain vehicle wash water (subsequent transport to treatment facility).                  |
| Jan 1, 2007 | A 60% reduction in floatables discharged; 75% compliance with maintenance schedules for BMP's; controls in place for all areas of concern.  |